

PROJECT ORDER <i>(See reverse for instructions for issuing Project Order)</i>		1. <input type="checkbox"/> FIXED PRICE <input type="checkbox"/> COST REIMBURSEMENT	2. DATE
3. ORDERING COMPONENT		4. PROJECT ORDER NO.	
NAME	ADDRESS	5. AMENDMENT NO.	
6. PERFORMING ESTABLISHMENT			
NAME	ADDRESS	STATION NO.	
7. DELIVERY INSTRUCTIONS			
PLACE	DATE	METHOD	
8. DESCRIPTION OF WORK TO BE PERFORMED AND OTHER INSTRUCTIONS <i>(If additional space is required, use Supplemental Data Section on reverse or attach additional sheets.)</i>			
9. a. ACCOUNTING CLASSIFICATION		b. AMOUNT	
10. THIS ORDER IS PLACED IN ACCORDANCE WITH THE PROVISIONS OF 41 U.S.C. 23 AND DEPARTMENT OF DEFENSE INSTRUCTION 7220.1. WORK TO BE PERFORMED AND MATERIAL TO BE PROCURED PURSUANT TO THIS ORDER ARE PROPERLY CHARGEABLE TO THE APPROPRIATION OR OTHER ACCOUNTS INDICATED ABOVE UNTIL			
DAY - MONTH - YEAR			
THE COMPLETION DATE OF THIS PROJECT ORDER, FUNDS IN THE AMOUNT INDICATED ABOVE HAVE BEEN COMMITTED AND WILL BE OBLIGATED UPON RECEIPT OF ACCEPTANCE COPY.			
TYPED NAME AND TITLE OF AUTHORIZING OFFICER		SIGNATURE	
11. The above terms and conditions are satisfactory and are accepted.			
DATE ACCEPTED	TYPED NAME & TITLE OF ACCEPTING OFFICER	SIGNATURE	

INSTRUCTIONS

This form is intended for use by components of military departments in placing project orders with Government-owned/operated establishments within and outside the Department of Defense.

ITEM 1 - Check appropriate box indicating type of project order; that is, fixed price or cost reimbursement.

ITEM 2 - Date of project order or amendment.

ITEM 3 - Name and address of ordering component.

ITEM 4 - Number assigned to project order by ordering component for control purposes.

ITEM 5 - Number assigned to project order amendment by ordering component for control purposes. Number formal amendments consecutively.

ITEM 6 - Name, address, and station number of performing establishment.

ITEM 7 - Instructions for place, date, and method of delivery, if applicable. If additional space is required, use Supplemental Data Section below.

ITEM 8 - Full description of the work ordered (this may be incor-

inspections, shipping, packing, and markings, etc. Use Supplemental Data Section or attach additional sheets if necessary. In the Supplemental Data Section below, show limitations, if any, applicable to the appropriations or other accounts relevant to this order.

ITEM 9 - Insert the complete accounting classifications chargeable, fund expiration date, and the amount of the Project order or amendment.

ITEM 10 - Insert in the spaces provided: the completion date of the project order, the name, title, and signature of officer or authorized representative controlling or having responsibility for administration of the funds cited on the project order or amendment. If authorizing officer, is other than one having fiscal responsibility, the ordering department must have on file as support to the certificate a written statement by such an officer substantiating the fiscal portion of the certificate.

ITEM 11 - The performing establishment indicates acceptance in this space. Duplicate, bearing acceptance date, name, title, and signature of accepting officer must be returned to the ordering component. If the performing establishment is unable to accept the project order, it must return promptly the original project order form to the ordering office with appropriate explanation.

SUPPLEMENTAL DATA SECTION